



Welcome to Long Creek Golf and Country Club

Dear Event Planner,

Thank you for considering Long Creek Golf and Country Club as the host facility for your golf event. Our business is creating an entertaining event that elevates your business and relationships in the eyes of your staff, suppliers, special customers, and fellow guests.

When it comes to a country club atmosphere at a public course, it's hard to top the Long Creek Golf and Country Club at Avonlea. When it comes to challenging golf at a good price in Saskatchewan, this lovely 18-hole prairie valley course is also hard to beat.

Located four km east of Avonlea, and approximately 40 minutes south of Regina, Long Creek has been extremely popular since it opened in the 1980s. In recent years it has become a destination course for golfers in Southern Saskatchewan and neighboring provinces.

At 6,542 yards from the tips, Long Creek may seem like a walk in the park, but it isn't. Greens tend to be medium sized and medium challenging. The course features numerous tight fairways and creek ravines that must be crossed to reach the greens. So, the patient shot maker who can judge the yardages and hit an accurate shot will score well.

The attached Tournament Booking package is designed to enable you to plan a successful event at our facility. Our commitment to you and your guests is to provide casual elegance, high quality food, a unique golf landscape and outstanding service in a friendly and fun atmosphere. Together we will custom design an event that meets your enjoyment goals and will exceed the expectations of your guests.

After reviewing our package, please feel free to contact us to discuss the availability of dates and answer any questions you may have.

Sincerely,

Brad Lovatt
Head Golf Professional
Long Creek Golf and Country Club



Hosting Policy

Deposit

When booking Long Creek a non-refundable deposit of \$10.00 per player or \$500 (whichever is greater) and a completed tournament contract is required to confirm your golf event.

Full Payment / Guaranteed Numbers

In order to properly prepare for your arrival, and ensure adequate staffing, materials and tee times, a final guaranteed number and full payment based on confirmed numbers must be received no later than seven (7) days prior to the golf event. If the full payment is not received on time, the function will be cancelled and deposit forfeited.

Cancellation

Notice of cancellation must be received in writing (or via e-mail) thirty (30) days prior to the date of the golf event.

LIABILITY

The function convener and/or the organization whom they represent shall be held liable for all damages not associated with normal wear and tear that may arise as a result of the actions of the function guests. Replacement values shall be used as the amount payable for damages, including lost revenue resulting from such damage. The function convener and/or the organization whom they represent assumes responsibility for the repair and/or replacement of power carts and rental clubs in the event that these items are damaged, lost, or stolen.

Long Creek Golf and Country Club shall not be responsible for personal property or equipment brought to the site of the function except when staff of Long Creek accept responsibility for the storage and security of items delivered to the site.

Authorized agents of the venue must be contacted prior to the set-up of displays or signage to ensure that no damage arises as a result of the set-up.

Inclement Weather

Tournaments will be deemed playable unless course management closes the course. In the event of a closure, the golfing portion of the event will be re scheduled. The banquet portion (if applicable) will be held regardless of inclement weather.

Dress Code

Blue jeans and non collared shirts are permitted if they are clean and do not contain offensive material or language. No metal spikes or beach attire will be accepted on the golf course. Shirts must be worn at all times.



Liquor Regulations

No outside alcohol will be permitted on the golf course property at any time. Golfers who bring outside alcoholic beverages onto the golf course property will be removed, without refund from the event and be escorted off the property. For the enjoyment of your guests, please ensure that they are aware of this policy before they arrive.

Food, Drink & Corporate Sponsorship

Saskatchewan Liquor and Gaming Authority regulations state that a licensed employee of the golf course must be present on any point of the golf course where alcohol is being provided. All alcohol must be provided by the golf course. All requests must be arranged through the pro shop manager.

Responsible Beverage Service

The staff and management at the Long Creek Golf & Country Club are committed to the safety of all guests. We encourage alternate transportation to be arranged for your event.

Customized Cart Name Plates

Event specific personalized cart name plates with individual names and/or company association will assist in the flow and professional image of your event.

Proximity Markers

Requested proximity markers will be placed on the designated holes by the staff of Long Creek and collected once everyone has passed for after-the-round awards.

Hole-in-Ones

All hole-in-ones will be set in place on the course by our professional staff to the yardages set forth on the insurance agreement. You are required to provide your own spotter for the insurance. Long Creek can provide the spotter with two week's notice prior to the event, for a \$100 fee.

Practice Facility

Golfers are welcome to warm up at our driving range; range balls are included for tournaments of 72+ players.



General Rules

- The group representative is responsible for the conduct of all participants, and shall inform all players of the rules, ensuring they are followed at all times.
- The set-up of competition markers and sponsorship signs shall be the responsibility of Long Creek Golf and Country Club Staff.
- All signs must be approved and received a minimum of two (2) hours prior to the start of the tournament.
- The Course Starter/Marshal's instructions shall be strictly adhered to. The Starter/Marshal has the authority to ask players to pick up their ball and advance to the next hole or remove players who do not comply with the Pace of Play Policies.
- Players must play from their own set of clubs. Rentals are available through our Pro Shop for a fee.
- Golf bags, pull carts and power carts must be kept clear of all tees and greens.
- A maximum of two persons permitted per power cart.
- Players must play in foursomes except when instructed by the Pro Shop.
- All liquor regulation policies will be enforced by Long Creek staff. Any abuse over enforcement of these policies will result in a \$250 fine.
- All reparation for damage, beyond normal wear and tear, to the property of Long Creek Golf and Country Club is the responsibility of the Tournament Coordinator and the company/group they represent. It is the responsibility of the Tournament Coordinator and the company/group they represent to collect from the individual(s) responsible for the damage if they so choose. In lieu of the Tournament Coordinator or the company/group they represent accepting this responsibility each individual patron must fill out a Cart Rental Agreement form and provide a valid credit card in order to be issued a power cart. The Long Creek Golf and Country Club Staff records cart number and previous damage of the power carts issued to each patron and as such will quickly and efficiently determine the individuals responsible for damage.

Tournament Coordinator initial here to indicate Hosting Policy and General Rules are read and understood.

* _____



TOURNAMENT ORGANIZER CHECKLIST

IMPORTANT PROCEDURES, TIMELINES AND SUGGESTIONS

Secure your date by providing: a deposit, an approximate number of golfers, and your desired shotgun start/first tee time in order to hold your selected date. To ensure getting the date you desire we recommend booking a minimum of 60 days in advance. There is no maximum advanced booking for tournaments.

30 Days In Advance the Long Creek Tournament Coordinator will contact you to touch base about: any special requests you have and to gather a more close approximation for numbers. Tournaments of 120+ players must confirm numbers for golf at this point as additional carts must be rented. The second last page of this document must be filled out and returned at this point. The last page (final price breakdown) does not need to be completed at this point.

14 Days In Advance menu selection along with meal numbers must be confirmed. The final price for the meal will be determined at this point. Any increase in numbers after this time must be confirmed with Long Creek Staff. No price reduction for decreased numbers from this point on.

10 Days In Advance finalized information must be provided. This includes:

- Finalized start time (as well as guest arrival time if travelling by bus)
- Total number of golfers
- Rental clubs required
- On course proximity requirements
- Add on services chosen (bag service, range balls, etc.)
- Any additional special requests

At this time the final price will be calculated and an invoice (last page of this contract) provided and must be signed and returned by the Tournament Coordinator. Full payment is required upon arrival at Long Creek Golf and Country Club prior to commencement of the event. Any adjustment to the final invoice inside the ten days prior to the event is at the discretion of Long Creek Staff.

2 Days In Advance a finalized player list is to be provided to Long Creek Staff so that cart plates can be made for the event. This allows Long Creek Staff the opportunity to provide the best possible service for your guests.



Pricing Structure

9 Hole Tournament Rates

- 9 Holes of Golf for up to 72 people
- Groups up to 36 will be tee time (Tee Times are Separated in 7 Minute Intervals)
- It is at Long Creek's Discretion which set of 9 Holes are used for Tournament Play
- Use of Putting Green
- Course and Competition Set Up (Proximity Markers)
- Personalized Power Cart Name Plates
- Green fees, power carts, and prizes are included.

Green Fees

Monday to Thursday	\$37.52
Friday, Saturday, Sunday, & Holidays (After 1 pm only)	\$48.23

18 Hole Tournament Rates

- 18 Holes of Golf for up to 144 people
- Groups <= 72 will be tee time (Tee Times are Separated in 10 Minute Intervals)
- Use of Putting Green
- Course and Competition Set Up (Proximity Markers)
- Personalized Score Cards and Power Cart Name Plates
- Green fees, power carts, and prizes are included

Green Fees

Monday to Thursday	\$63.00
Friday, Saturday, Sunday, & Holidays	\$74.00

****Tax INCLUDED in pricing****



Long Creek Golf and Country Club Tournament Contract, Terms and Regulations

Group or Company Name:	
Contact Person:	Phone:
Email:	Fax:
Tournament Date:	Approximate Number of Players:
1st Tee-off Time:	Shotgun Start Time:

Reserved Power Carts:	Club Rentals-Right:	Club Rentals-Left:	
Please contact the Pro Shop to reserve power carts and club rentals. They are only guaranteed when payment is received by the Pro Shop seven (7) days prior to tournament date. Credit card deposits must be secured by the Pro Shop in order to ensure carts and clubs are returned without damage.			
Longest Drive-Mens:	Longest Putt-Mens:	CTP-Mens:	Other:
Longest Drive-Womens:	Longest Putt-Womens:	CTP-Womens:	Other:

To confirm tournament booking this contract must be completed, signed and received by Brad Lovatt, Pro Shop Manager at proshop@long-creek.ca or fax # 306-868-2299.

Cheques must be made payable to Long Creek Golf and Country Club.

The parties agree that all food and beverage consumed by the tournament participants shall be purchased at the course facility.
 _____*(initial)

CREDIT CARD AUTHORIZATION: I, _____ hereby authorize Long Creek Golf and Country Club to bill the credit card provided for the total cost of the golf event. *(A blank cheque will be accepted in lieu of Credit Card)

I have read and understand the attached Terms and Regulations and agree to abide by all the conditions contained therein.
(Signature of Group / Company Representative)
(Signature of Long Creek Golf and Country Club Representative)
Dated:
Thank you for choosing Long Creek Golf and Country Club!



Add On's and Final Price Breakdown

Number of Golfers _____ x Tournament Format Price _____ = _____

_____ x Range Ball Add On (\$4.44) = _____

_____ x **Bag Service Add On (\$3.00) = _____

_____ x 18 Hole Rental Clubs (\$26.64) = _____

Total Price of Golf Services = _____

Prize Credit Total Price of Golf Services _____ x 8% = _____

****Bag Service charge is the lesser of \$3 per golfer or \$200. This service is provided by members of the Long Creek Junior Program as a fundraiser, the entirety of the price is donated to the Long Creek Junior Program.**

Number of Meals _____ x Meal Choice Price _____ = _____

_____ x Additional Meal Price _____ = _____

Total Price of Meal(s) = _____

Total Price Total Price of Golf Services _____ +

Total Price of Meal(s) _____

Total Price of Event = _____

This final price is agreed upon by the Tournament Coordinator and the Long Creek Golf and Country Club, and will be paid prior to commencement of the event.

Signature of Event Coordinator _____ Date _____

Signature of Long Creek Tournament Coordinator _____ Date _____